

**Ref: RCIIND/BSE/2022-23/Intimation**

**August 25, 2022**

To  
**The Department of Corporate Services – Listing**  
**BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai – 400 001

**Sub: Intimation for Schedule of 31<sup>st</sup> Annual General Meeting (“AGM”) and Book Closure for AGM.**

Dear Sir/Ma’am,

This is to inform you that:

1. The 31<sup>st</sup> Annual General Meeting (“AGM”) of the Members of the Company is scheduled to be held on **Friday, September 30, 2022 at 10.30 A.M. (IST)** through Video Conferencing (VC)/Other Audio Visual Means (OAVM), in accordance with the relevant circulars issued by the Ministry of Corporate Affairs (“MCA”) and the Securities and Exchange Board of India (“SEBI”).
2. In compliance with the MCA circulars & SEBI circulars, the Annual Report for the Financial Year 2021-22, comprising the Notice of the AGM and Financial Statements for the Financial Year 2021-22, along with Board’s Report, Auditors’ Report and other documents/annexures required to be attached thereto, will be sent to all members of the Company whose email addresses are registered with the Company/RTA/Depository Participants and will also be available on the Company’s website i.e. www.rciind.com and website of the BSE Limited i.e. www.bseindia.com in due course of time.
3. The Company has fixed **Friday, 23<sup>rd</sup> September, 2022** as the “**Cut off Date/Record Date**” for determining the members eligible to vote on the resolutions set out in the Notice of AGM or to attend the AGM.
4. Pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 and Section 91 of the Companies Act, 2013, the Register of Members and Share Transfer Books of the Company will remain closed from **Saturday, the 24<sup>th</sup> September, 2022 to Friday, the 30<sup>th</sup> September, 2022** (both days inclusive) for the purpose of AGM.
5. The Company will be availing remote e-voting system for casting vote during AGM of National Securities Depository Limited (NSDL). The remote e-voting period shall commence on **Tuesday, 27<sup>th</sup> September, 2022 (09.00 A.M.)** and end on **Thursday, 29<sup>th</sup> September, 2022 (5:00 P.M.)**. Additionally, the Company will be providing e-voting system for casting vote during the AGM.

Kindly take the above information for your records.

Thanking You,

Yours faithfully  
For **RCI Industries and Technologies Limited**

  
**Priya Rastogi**  
Company Secretary  
M. No.: A18636

