



RCI INDUSTRIES & TECHNOLOGIES LIMITED

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CIN: L74900DL1992PLC047055

Public Notice – 31st Annual General Meeting

This is to inform that, the 31st Annual General Meeting ("AGM") of RCI Industries and Technologies Limited ("the Company") will be held on Friday, 30th September, 2022 at 10:30 a.m., through video conferencing (VC)/ other audio visual means (OAVM) in compliance with the applicable provisions of the Companies Act, 2013 and the rules made there under, read with Ministry of Corporate Affairs (MCA) Circular 14/2020, 17/2020, 20/2020 and 02/2021 dated 8th April 2020, 13th April, 2020, 5th May 2020 and 13th January 2021 respectively issued by the Ministry of Corporate Affairs ("MCA Circulars") and Circular Nos. SEBI/HO/CFD/CIR/P/2020/79 and SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated 12th May 2020 and 15th January 2021 respectively issued by the SEBI, to transact the business as set out in the notice of AGM which will be sent in due course of time.

Members may note that, in view of the continuing COVID-19 pandemic the AGM will be held through VC/OAVM in compliance within the pursuance of above stated circulars and in furtherance of Go-Green initiative of the government, the Notice of the 31st AGM and Annual Report for the financial year 2021-22, will be sent through electronic mode only to those members whose email addresses are registered with the Company / Depository Participant/ Registrar and Transfer Agent ("RTA"). The members attending the meeting through VC or OAVM shall be counted for the purpose of quorum under section 103 of the Act. The Company is also providing e-voting and remote e-voting facility to all its members similar to earlier practices.

The e-copy of the notice of the 31st AGM along with the Annual Report for the FY 2021-22 of the Company will be available on the website of the Company at www.rciind.com and also be available on the website of the BSE Limited at www.bseindia.com, in due course of time.

The Members can attend and participate in the AGM through VC/OAVM only, Detailed instructions for joining the AGM will be provided in the Notice of the 31st AGM. Accordingly, please note that no provision has been made to attend and participate in the AGM of the Company in person, to ensure compliance with the directives issued by the government authorities with respect to Covid-19 pandemic.

In case the email address is not registered with the Company / Depository Participant, please follow the process of registering the same as mentioned below:

Physical Holding	Send a request to Registrar and Transfer Agents of the Company, Bigshare Services Private Limited at bssdelhi@bigshareonline.com Folio number, Name of the shareholder, scanned copy of the share certificate (Front and Back), PAN (Self attested scanned copy of PAN Card), AADHAR (Self attested scanned copy of Aadhar Card) for registering email address. Please send your bank detail with original cancelled cheque to our RTA (i.e. Bigshare Services Private Limited, E-4/8, Block E 4, Jhandewalan Extension, Jhandewalan, New Delhi-110055 alongwith letter mentioning folio no. if not registered already.)
Demat Holding	Please contact your Depository Participant (DP) and register your email address as per the process advised by DP. Please also update your bank detail with your DP for dividend payment by NACH if declare by company.

Members may also note that if your e-mail id is registered with the Company/Depository Participant, the login credentials for remote e-voting / e-voting during the AGM will be sent on the registered e-mail address along with the notice of the 31st AGM. However, members who have not registered their email-id can follow the procedure for registering e-mail id as mentioned above. Members may note that the detailed procedure for remote e-voting / e-voting during the AGM is also mentioned in the notice of AGM.

The above information is being issued for the information and benefit of all the members of the Company and is in compliance with the MCA Circular(s) and the SEBI Circular.

For RCI Industries and Technologies Limited



Priya Rastogi
(Company Secretary)

Place: New Delhi
Date: 22th August, 2022